

ORIENTAL INSTITUTE OF SCIENCE AND TECHNOLOGY



ADMISSION FORM

Recent
passport size
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be affixed here
(Self attested)

Academic Year To Form No.

Course Applied	Course Applied for <input type="text"/>	
	Score obtained at the qualifying Examination CGPA <input type="text"/>	Percentage <input type="text"/>
THE INFORMATION OF THE APPLICANT	Full Name of the Applicant (In Block Letter) <input type="text"/>	
	Nationality <input type="text"/> Sex Male <input type="checkbox"/> Female <input type="checkbox"/> Others <input type="checkbox"/>	
	Date of Birth DD <input type="text"/> MM <input type="text"/> Year <input type="text"/> Mother Tongue <input type="text"/>	
	Aadhaar No. <input type="text"/>	
	Permanent Address of the Applicant <input type="text"/>	
	Address of the Applicant for Correspondence <input type="text"/>	
	E-mail : <input type="text"/>	
	Tel/STD <input type="text"/> Fax <input type="text"/>	
	Mobile <input type="text"/>	
	Mobile <input type="text"/>	
INFORMATION OF THE PARENT / GUARDIAN	Name of the Parents a) Father's Name <input type="text"/>	
	b) Mother's Name <input type="text"/>	
	Occupation of Parents a) Father's <input type="text"/>	
	b) Mother's <input type="text"/>	
	Name of the Local Guardian <input type="text"/>	
	Office Address of the Parents <input type="text"/>	
	Address of the Local Guardian <input type="text"/>	
	E-mail : <input type="text"/>	
	Tel/STD <input type="text"/> Fax <input type="text"/>	
	Mobile <input type="text"/>	
Mobile <input type="text"/>		
ADD. INFO. IF ANY	Accommodation Required : Yes <input type="checkbox"/> NO <input type="checkbox"/> (If Yes, Fees for One Year Hostel Accommodation in the minimum are to be paid in Advance at the time of admission)	
	Signature of the Student <input type="text"/>	Signature of the Guardian <input type="text"/>
CATEGORY	Whether the candidate belongs to SC/ST/OBC Yes <input type="checkbox"/> NO <input type="checkbox"/> (Enclose copy of certificate, if Yes)	

Examinations passed	Name of The Board/ The Council or The University	Name of the School/College Studied	Subject Studied	Total Marks Scored	Maximum/ Full Marks	% of Marks Obtained

Details of copies enclosed : tick the relevant boxes :

1. Degree Marks Cards ☐ (For P.G. Course) 2. Marks card 10+2 or any other equivalent exam. ☐
3. 10th Std. marks card ☐ 4. Aadhaar Card ☐ 5. Conduct Certificate ☐
6. Migration Certificate (Original) ☐ 7. Caste Certificate (Whereever applicable) ☐
8. Age proof Document ☐ 9. Registration Certificate of Graduate level (for P.G. course) ☐

DECLARATION BY THE CANDIDATE

I declare that the above information are true and correct to the best of my knowledge and belief.

Place

Date

Signature of the Candidate

DECLARATION BY THE PARENT / GUARDIAN

I hereby declare that I have known the financial obligations for the education of my ward and I can afford to pay all the costs/dues thereof. I undertake to pay the tuition and other fees payable to the College / The Institute and The University under the rules which are in force & may be framed from time to time by the Board of Management of the College / The Institute and The University. **I am aware that the fees paid to the College / The Institute for admission of my ward will be forfeited in case of his/her discontinuance of the studies for any reason whatsoever.** I pledge to abide by the rules and regulations stipulated by the concerned University and I also stand guarantee for the declaration given by my son/daughter/ward to the College / The Institute.

Place

Date

Signature of the Parent/Guardian

DECLARATION BY THE STUDENTS

To

Principal / Teacher-in-charge

I..... am aware of the **Rules/Terms and Conditions** of my admission into 1st year / Semester and know that any violation of the rules and regulations will subject me to penalty and punishment as per the discretion of the Authority of the Institute / College.

1. I do hereby **PROMISE** that I will not :
 - a) **Cause any damage to any property of the Institute such as Benches, Switchboards, Furniture, Laboratory Equipments, Sport Equipment etc., any public property in the vicinity of the Institute or elsewhere.**
 - b) **Deface the desk, Benches, Chairs, Walls of the Hostel/Class Rooms, Blackboards, Toilets, Walls of the Institute etc. with any writing whatsoever.**
2. I will regularly attend all my classes throughout the year and **I shall maintain min. of 75% attendance as per the rule of the University.** If for any unforeseen reason I am not able to attend the classes for a long time without prior intimation to the Principal, I shall submit a valid explanation at the earliest. **I am aware that if 75% attendance is not maintained in all the subjects, I will not be allowed to appear for the Examinations at any stage.**
3. I will appear without fail in all the internal Tests and Examinations conducted by the Institute.
4. I will abide by the approved norms of the concerned University to which the Institution is affiliated. I shall not hold the Institution responsible for any kind of problems arising out of any eligibility for admission in the Institute or for appearing in examinations of the University.
5. **I shall attend the preparatory Examinations. If I fail to do so, I may be debarred from appearing at the final examinations of the University.**
6. I will submit all the Assignments, Record Books, Home works etc., in time for the purpose of continuous evaluation. I shall make an earnest attempt to achieve academic improvement in all the subjects throughout the year.
7. I shall keep up the good name of the Institute in all my thoughts, behaviour and actions.
8. I will be fully committed to my studies and will maintain absolute silence in the classes and shall not disturb any class by indulging in talks or moving in and out of class rooms when classes are in progress.
9. **I shall not indulge in ragging or any kind of misbehaviour.**
10. I shall implicitly accept the decision of the Management of the Institute as final in all matters of discipline.
11. I shall not use obscene or unparliamentary language anywhere, especially with teaching and other staff whom I shall respect.

Place

Date

Signature of the Student

DECLARATION BY THE PARENT / GUARDIAN

I have read the above Rules, Terms & Conditions my Ward has to follow in the event of his/her admission in the Institute and agree that my ward would abide by those so long he/she would remain a student of the Institute.

I shall be responsible for his/her good conduct, attendance and discipline during the period of his/her stay in the Institute. I understand that promotion/admission to the next higher class is not automatic. I assure that my ward will not indulge in any act which will tarnish the image of The College / Institute. If he/she does so, he/she may be expelled from The College / The Institute. I will not have any claim whatsoever for the refund of fees, if my ward leaves The College / The Institute of his/her own will or is expelled by the Institute for breach of conduct, discipline or rules of the College / Institute.

Place

Date

Signature of the Parent / Guardian

FOR OFFICE USE ONLY

Admitted to

Enrolment No. Fees paid Rs.

Receipt No. Date of Admission.....

Remarks.....

Authorised Signatory

ORIENTAL INSTITUTE OF SCIENCE AND TECHNOLOGY

(A Unit of Oriental Association for Education & Research)

A General Degree College with Regular Post Graduate studies & Ph. D. Programme.

Affiliated to Vidyasagar University

&

Approved by the Dept. of Higher Education, Govt. of West Bengal

Burdwan Campus : Dewandighi, Katwa Road, Purba Bardhaman - 02

Midnapore Campus : Rangamati, VIH Campus, Midnapore - 02

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Visit us at : <http://www.oist.edu.in>